

# People and Communities Committee

Tuesday, 7th November, 2023

## HYBRID MEETING OF THE PEOPLE AND COMMUNITIES COMMITTEE

Members present: Councillor Murray (Chairperson);  
Councillors Bell, Black, Bower, R. Brooks, Bunting,  
Canavan, Cobain, de Faoite, Doherty, M. Donnelly,  
R-M Donnelly, Flynn, Kelly, Magee, Maghie,  
McAteer, Ó Néill and Verner.

In attendance: Ms. K. Bentley, Director of Planning and Building Control;  
Ms. N. Largey, Interim City Solicitor/Director of Legal and  
Civic Services;  
Mrs. C. Matthews, Director of Resources and Fleet;  
Mr. D. Sales, Strategic Director City Operations;  
Mrs. S. Toland, Director of City Services; and  
Mrs. S. Steele, Democratic Services Officer.

### Apologies

No apologies were reported.

### Minutes

The Committee was asked to note that the minutes of the meeting of the Committee held on 10th October had been adopted by the Council at its meeting on 1st November, subject to the following variations/amendments:

- Under the heading Update on Alleygates, the Council agreed that the next report on alleygates being presented to the Committee should examine the potential for proceeding immediately with the installation of alleygates at those locations where there were no issues to be addressed;
- Under the heading Reference Group on Older People - Greater Belfast Seniors' Forum (G6), the Council agreed that a report be submitted to the Strategic Policy and Resources Committee on the protocol on the use of the Lavery and Conor Rooms in the City Hall;
- Under the heading Update on Off Street Parking, the Council agreed that stakeholders from the University Area be invited to attend a future meeting of the Committee in relation to the residents' parking scheme and that an invitation be re-issued to the Department for Instructure to discuss issues around road safety and parking for local communities; and

- Under the heading GLL Annual Schedule of Charges 2024/25, the Committee agreed that a report be submitted to the next meeting of the Committee on the status and content of the current contract with GLL and that careful consideration be given, in agreeing any future extensions or new contract with GLL or any other provider, to the clause relating to price increases.

Under the heading 'Update on Off Street Parking', with the agreement of Councillor Black, who made the request at the Council meeting, the Committee agreed to refer the decision taken at the November Council to invite the stakeholders from the University Area, namely the Forward South Partnership, to a future City Growth and Regeneration Committee. In relation to the issues around road safety and parking for local communities it agreed to refer this matter to be raised at the special meeting of the City Growth and Regeneration Committee on 22nd November, at which the DfI would be in attendance to present its Autumn update.

The minutes of the meetings of 10th October were taken as read and signed as correct.

#### **Declarations of Interest**

Councillors Canavan, M. Donnelly and Doherty declared an interest in agenda item 4c Social Supermarket Update in that they were associated with or worked for an organisation which had applied for funding and left the meeting whilst the item was under consideration.

#### **Item Withdrawn from Agenda**

The Committee noted that agenda item 5 (b) Playground Improvement Programme had been withdrawn from the agenda.

#### **Committee Schedule 2024**

The Committee approved the schedule of meetings for the People and Communities Committee as outlined below and agreed that all meetings would commence at 5.15 pm:

- Tuesday 9th January at 5.15 pm
- Tuesday 6th February at 5.15 pm
- Tuesday 20th February at 5.15 pm – Special Housing
- Tuesday 12th March at 5.15 pm
- Tuesday 9th April at 5.15 pm
- Tuesday 7th May at 5.15 pm
- Tuesday 21st May at 5.15 pm - Special - BCYC
- Tuesday 11th June at 5.15 pm
- Tuesday 6th August at 5.15 pm
- Tuesday 3rd September at 5.15 pm – Special Housing HIP Update

- Tuesday 10th September at 5.15 pm
- Tuesday 8th October at 5.15 pm
- Tuesday 5th November at 5.15 pm
- Monday 9th December – Special – BCYC
- Tuesday 3rd December at 5.15 pm

### Presentation

#### Keep Recycling Local

The Chairperson welcomed to the meeting Ms. N. Carruthers representing Keep Recycling Local.

The representatives commenced by thanking the Committee for the opportunity to present on the work of the Keep Recycling Local campaign. Ms. Carruthers advised that the campaign had been established by businesses and other organisations to highlight the positive changes required in the way recyclables were collected and to ensure that recyclable materials collected in Northern Ireland (NI) were reprocessed in NI. She explained that, if this was to be achieved, it would aid NI's circular economy in terms of supporting local businesses and jobs.

The representative explained that the current problem with recycling, in most of the NI Councils, was the co-mingling of recyclable materials, this resulted in 91,000 tonnes of recyclables being exported around the globe which was a massive cost to businesses, the NI economy and the environment.

She drew the Members' attention to the policy context in NI and referred to the DAERA consultation on a single waste strategy for NI.

The representative detailed the following three step solution:

1. To collect key materials separately;
2. To change key legislation to incentivise local reprocessing over export; and
3. To make information on end destinations of recycling more publicly accessible.

She advised that, if recyclables were to be kept separate, over 80% of the recyclable materials could be recycled locally instead of the 10% currently being recycled as a result of co-mingled collections. It was acknowledged that Belfast City Council did not co-mingle recycle glass and paper/cardboard.

The presentation concluded with the representative asking the Council to consider introducing a 3-stream collection system, like the one adopted by Antrim and Newtownabbey Council and also to support DAERA in its ambition to introduce a single waste policy across all of Northern Ireland and to promote the need for better public awareness and education.

The representative addressed a query in relation to the capacity of the wheelie box trial and stated that she would be more than happy to provide further information in relation to capacity issues or to organise a site visit to member companies, she urged the Members to contact her directly if they had any further queries.

The Chairperson thanked the representative for her informative presentation, and she left the meeting.

The Committee noted the presentation.

**Restricted**

**The information contained in the reports associated with the following four items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.**

Resolved – That the Committee agrees to exclude the members of the press and public from the meeting during discussion of the following four items as, due to the nature of the items, there would be a disclosure of exempt information as described in Section 42(4) and Section 6 of the Local Government Act (Northern Ireland) 2014.

Noted.

**Alleygates Consultation Update**

(Mr. S. Leonard, Neighbourhood Services (OS Portfolio Lead), attended in connection with this item.)

The Committee considered a report which provided an update on the consultation exercise carried out in relation to the Alleygate Phase 5 sites.

The report outlined the consultation process that had been undertaken, detailing that a letter, containing a questionnaire, had been issued to 2000 properties within the proposed Phase 5 gating location areas. The Members were advised that, due to a low response in July, a further letter had been reissued to properties who had not completed the original survey, with a closing date for the end of August.

The Committee considered the responses and noted that there had been a number of objections received, it was felt by officers that many of these were access concerns which could be addressed during the installation period. It was also noted that consultation with the Department for Infrastructure and PSNI had taken place, with support for the locations and 'Agreement in Principle' having been received for the proposed gating locations.

The Strategic Director then drew the Members' attention to advice from Legal Services, following its review of the findings.

The Committee noted the unprecedented level of objections received, higher than any other previous phases of Alleygates. It was noted that there had been difficulties with the consultation and that the low number of returns might be due to this being the first time an online consultation process had been used. Previous consultations had used door to door canvassers, who could aid residents in

completing the survey forms. The consultation had been accessed over 800 times but only 694 online forms had been completed.

The Committee noted that the next stage of the Alleygating process would be to move directly to the public notification, by sending a Notice of Intention to each property stating that Belfast City Council sought to make a Gating Order, however, it was suggested that, at this stage, the Council would instead re-open the consultation process, using canvassers to revisit those properties who had not completed the online survey. It was felt that this might help to improve the level of responses across the programme area and assist to move the programme towards the notification period and to provide the Council with a more robust evidence base upon which to decide whether to progress to the next stage in the alleygating process.

Several Members voiced their frustration that this process was taking so long to progress and noted that many of the constituents were eagerly awaiting the installation of these gates, some of which had been made and were ready to be installed.

Following a query as to why those streets which had not received any objections could not be progressed, the Strategic Director advised that it would be more cost effective to undertake as one complete phase of works.

The Members discussed the challenges of consulting through letters and the complexity of the questionnaire issued, especially for their older constituents. In considering alternative consultation options, it was suggested that local community/leisure facilities could be used. Whilst officers undertook to investigate this alternative, it was noted that this might not be suitable for older people with mobility issues. The Members also asked to be given a list of those streets with properties that had not responded to enable them to liaise with their constituents in advance of the canvassing occurring to help them understand the process and officers undertook to clarify if this would be possible.

Several Members highlighted that they were keen not to see this process held up any longer than necessary and, whilst they acknowledged that consultation was required for some of the areas, they were concerned that this was delaying all of the proposed alleygates.

During discussion the Members also highlighted the ongoing issues with unadopted alleyways and it was proposed by Councillor R. Brooks, seconded by Councillor Kelly and agreed that the Council would convene a special meeting of the People and Communities to specifically consider the advancement and vesting of unadopted alleyways.

Detailed discussion ensued, following which the Committee agreed:

- to refer the list of proposed phase 5 alleygates to the Party Group Leaders with consideration to be given to progressing the streets that had not received any objections and how best to progress the next stage of canvassing, with a report to be submitted to the November meeting of the Strategic Policy and Resources Committee;
- to clarify if Elected Members could be furnished with a list of those streets with properties that had residents that had not completed a survey prior to canvassing commencing; and

- agreed that a special meeting of the Committee be convened in January to consider the vesting of unadopted alleyways and that representatives from Dfl and relevant stakeholders be invited to attend.

#### **Update on late night hot food premises opening hours on Ormeau Road**

The Committee was reminded of the issues associated with the late opening of hot food premises on the Ormeau Road, Belfast, which had resulted in representations having been made to the January 2023 meeting of the Committee. The Members were reminded that, at this meeting, the Committee had agreed that it was minded to make a Closure Order and had agreed that the business operator be afforded the opportunity to make representations at a future meeting of the Committee, prior to a final determination.

The Members were then provided with an update on the progress since that decision. They were advised that, following facilitated discussions, an agreement had been reached between the hot food business operator, local residents and LORAG in relation to the future operation of the premises.

The Director drew the Members' attention to the conditions that had been agreed which formed the negotiated agreement. He also advised that a review meeting had been held since the commencement of the new arrangements and it appeared that the new arrangements had been successful in addressing the residents' concerns. LORAG had acknowledged the efforts of the business operator to address the residents' concerns through the range of measures implemented and had agreed that the residents would continue to support the current arrangements, subject to a review in six months.

The Director outlined that Council officers were concerned, however, that other business operators in the area might be tempted to open later to attract the customers that would previously have gone to the other hot food establishment, which would clearly negate the good work that had already taken place. It was noted that one establishment within the vicinity of the residents already appeared to be opening later. The Committee was advised that officers were engaging with the business operator to seek a similar negotiated agreement.

The Committee:

- agreed not to make a Closure Order at this time, subject to compliance with the agreement and a review in six months' time; and
- agreed the proposed approach in respect of other hot food premises in Lower Ormeau Road Area, as outlined in paragraph 3.4 of the report.

#### **Six Monthly Leisure Management Contract Compliance and Performance report**

The Committee was reminded that it had previously been agreed that contract compliance and performance reports would be presented, at a strategic level, to Committee on a six-monthly basis in November and May. That would allow

for sufficient time to collate and verify management information data related to the preceding six-month periods of April to September and October to March.

The six-monthly reports, as submitted, included detailed quarterly information on the two relevant quarters within each six-month period.

The Committee noted the:

- information provided in paragraph 3.2.1 of the report in relation to contract compliance;
- information provided at paragraph 3.2.2 in relation to key performance indicators;
- supporting narrative presented at paragraph 3.2.3;
- facility asset management monitoring information set out at paragraph 3.2.4; and
- Health and Safety compliance assurances presented at paragraph 3.2.5.

### **Six Monthly Healthwise and Physical Activity Referral report**

The Committee noted the six-monthly progress update on the exercise and health referral programmes managed by GLL in Belfast, which included an overview of the various health related contracts and services along with the key performance indicators.

### **Committee/Strategic Issues**

#### **Lagan Valley Regional Park – Response From Department for Infrastructure**

The Committee was reminded that, at its meeting on 8th August, it agreed to write to the Department for Infrastructure (DfI) to express its concern at the withdrawal of core funding for Lagan Valley Regional Park for the financial year 2023-24.

The Committee was advised that a response had been received from Ms. Violeta Morrison, PPTO, Rivers Directorate. In her response, she advised *‘that the Department was fully appreciative of the close working relationship that had existed between the Department and Lagan Valley Regional Park. The Department understood that the withdrawal of the discretionary funding of £42k from Lagan Valley Regional Park had left the Park in a precarious situation, however, the decision to cut all discretionary spending and, therefore the funding to LVRP, had been taken at Departmental level due to overall budget cuts that had affected all Departments’*. She reiterated that the Department’s Inland Waterways team would *‘not be able to enter into a new Operational Service Agreement (OSA) with LVRP’*.

A Member stated that this was a disappointing but not unexpected response from the DfI and referred to the valuable work undertaken out by the LVRP staff and the impact that this cut in funding would have.

It was proposed by Councillor Murray, seconded by Councillor McAteer and agreed to recommend to the Strategic Policy and Resources Committee that

additional funding of £21,000.00 be awarded to the LVRP from reserves and to write to LCCC asking it to contribute the same amount to address the shortfall in funding from the Dfl.

**Smokefree Generation consultation response  
and update on Vaping - Notice of Motion**

The Committee considered the following report:

**“1.0 Purpose of Report/Summary of Main Issues**

**1.1 To update the Committee on the motion passed at Council in relating to vaping, including a draft Council response to the UK wide ‘Smokefree Generation’ consultation (published on 12th October 2023 by Department of Health and Social Care, in partnership with the Department of Health in Northern Ireland) which makes proposals for restrictions on the sale of tobacco and vapes, including a proposed UK wide ban on the sale of disposable vape products.**

**2.0 Recommendation**

**2.1 The committee is asked to:**

- (i) Note the updates on current policy context and recent strategic level engagements in relation to tobacco control and vaping issues; and**
- (ii) Agree the BCC draft response to the public consultation ‘creating a Smoke free Generation – your views’ and agree that officers submit the response by 6th December**

**3.0 Main Report**

**3.1 Council previously agreed the following notice of motion in April 2023:**

***‘Belfast faces a growing problem of vaping by children and young adults. These products are addictive, damaging to health and often contain illegal substances.***

***The legislation covering their sale is inadequate. While it is illegal to sell them to under 18s there is no registration of retailers, no restriction on the display of the products and no resources to identify illegal and harmful additives.***

***Some disposable vapes are designed to be attractive to children and many are discarded in the street posing an environmental and health risk.***

***In the face of a developing public health crisis this Council will convene a working group with other stakeholders, including the Department of Health, the Public Health Agency and the PSNI to***

*consider measures to strengthen current legislation and enforcement, including the consideration of a ban on the sale of disposable vapes.*

*Furthermore, the Council will ban the use of vapes by under 18s in all its sites and premises.'*

3.2 A previous update provided to the Committee at its meeting on 13th June 2023 indicated that Officers would engage with key partners, including Department of Health and the Public Agency to explore options for Elected Members to discuss potential measures to strengthen the control and restrictions around youth vaping.

3.3 Over recent months, concerns surrounding the sale and use of nicotine inhaling product (NIPs), including disposable vapes have been highlighted by a range of agencies, partners and working groups. These concerns have included matters relating to health impacts and addiction for young people, and environmental considerations. A range of public bodies and charitable organisations have publicly called for a complete ban on disposable vapes, including NILGA , the LGA in England and Wales, and the Welsh and Scottish Governments, with widespread media coverage at national and regional levels.

3.4 Since the last update to committee in June, Officers have engaged with officials from Department of Health and other partners such as the Public Health Agency who are represented on a range of multiagency groups, to seek updates on potential for input to the new NI Tobacco Strategy, and to identify options for suitable engagement by Elected Members. Whilst this work with the Department was still in progress, the UK Government have now brought forward a UK wide consultation on proposals for increased controls on tobacco and youth vaping - '*Creating a smokefree generation and tackling youth vaping: your views*'.

3.5 Tobacco industry declaration

The UK is a party to the World Health Organization Framework Convention on Tobacco Control. This places an obligation on public authorities and policy makers to protect the development of public health policy from the vested interests of the tobacco industry.

3.6 Smokefree Generation Consultation

On 4th October 2023, the UK's Department of Health and Social Care (DHSC) published a command paper '[Stopping the start: our new plan to create a smokefree generation](#)' setting out proposed action to protect future generations from the harms of smoking by creating the first smokefree generation, and measures to crack down on youth vaping. The command paper

was followed on 12th October 2023 by publication of a UK wide public consultation on the proposals.

### **3.7 Proposed changes to tobacco controls**

The health impacts of smoking are well researched and documented, and whilst smoking rates have been falling nationally, a significant number of the population still smoke and experience impacts on their health. To further address these concerns the government is proposing to bring forward legislation making it an offence to sell tobacco products to anyone born on or after 1 January 2009. In effect, the law will stop children turning 14 or younger this year from ever legally being sold tobacco products - raising the smoking age by a year each year until it applies to the whole population. This will create a smoke-free generation by ensuring children and young people do not become addicted in the first place.

### **3.8 Proposed changes to vaping controls**

The consultation also sets out proposed measures to address youth vaping including:

- restricting flavours (options include potential bans on fruit, menthol and mint flavourings)
- regulating point of sale displays (including proposals for vapes to be off display)
- regulating packaging and presentation (including proposals for plain packaging of vapes with no colours or logos).
- considering restricting the supply and sale of disposable vapes (including a potential ban on disposable vapes)
- consideration of whether regulations should extend to non-nicotine vapes
- taking action on the affordability of vapes
- enforcement measures including fixed penalty notices

### **3.9 Draft Council response to the Smokefree Generation Consultation**

A draft response to the consultation has been prepared for the Committee's consideration and approval. The draft response highlights the Council's support for the strengthened measures being proposed, and highlights that measures addressing smoking and vaping will contribute to the Councils outcomes and priorities in the Belfast Agenda, helping to create a city where everyone experiences good health and wellbeing, and supporting a city that is attractive, welcoming and environmentally sustainable.

- 3.10 The Action on Smoking and Health (ASH) report '[Use of e-cigarettes among young people in Great Britain](#)' shows that the number of children using vapes has tripled in the past 3 years and a staggering 20.5% of children in Great Britain had tried vaping in 2023. According to the [Northern Ireland Young persons behaviour and attitudes survey 2022](#), 21.3% of 11 to 16 year olds in Northern Ireland reported having ever used an e-cigarette.
- 3.11 Members will be aware there is a need to balance the desire to address issues surrounding youth vaping while also recognising the role that vaping products can play in supporting smoking cessation for adults. The draft consultation response prepared for the committee therefore highlights the potential impact that increased controls could bring, by restricting supply to young people, and also aiding enforcement controls, while facilitating sale of products for smoking cessation support.
- 3.12 Members will also be growing concern over the increasing environmental impacts of disposable vaping products due to lithium batteries and hard to recycle components, and the increasing volume which are littered or thrown in the bin. Recent [research on vape disposal by YouGov commissioned by Material Focus](#) found that almost 5 million disposable vapes are either littered or thrown away in general waste every week. These products have significant implications for waste collection facilities, with increased risk of fires.
- 3.13 There are measures already in place to ensure responsible production and disposal of waste electrical and electronic items through the [Waste Electrical and Electronic Equipment Regulations 2013](#) (WEEE) and obligations under the [Waste Batteries and Accumulators Regulations 2009](#). However, evidence suggests compliance with these obligations is low, given the recent surge of businesses supplying disposable vapes. Both the WEEE and batteries regulations are being reviewed, with consultations planned. The Councils draft response highlights these waste concerns in support of proposals for a ban on disposable vapes.
- 3.14 The Council's draft response to the consultation also highlights the need for Government to ensure that enforcement services are adequately funded and resourced, to ensure that any new regulatory provisions can be fully utilised.

Elected Members are requested to approve the draft consultation response which is provided in Appendix 1. The closing date for the consultation is 6 December 2023.

**3.15 Use of vapes in Council premises:**

With regards to the Notice of Motion proposal for 'the Council to ban the use of vapes by under 18s in all its sites and premises', the Corporate Health and Safety Manager will bring a report to Strategic Policy and Resources Committee in due course regarding the use of electronic cigarettes in Council sites and premises.

**3.16 Financial and Resource Implications**

None

**3.17 Equality or Good Relations Implications/  
Rural Needs Assessment**

None.”

The Committee:

- noted the updates on current policy context and recent strategic level engagements in relation to tobacco control and vaping issues; and
- agreed the BCC draft response to the public consultation ‘creating a Smoke free Generation – your views’ available [here](#) and agreed that officers submit the response by 6th December, subject to the additions of points regarding restricting nicotine levels in alternative tobacco products to 0.8mg and access to smoking cessation clinics.

**Social Supermarkets Update**

The Committee considered the undernoted report:

**“1.0 Purpose of Report/Summary of Main Issues**

**1.1 The purpose of this report is to provide an update on the operation of the Social Supermarket Fund and seek members approval to operate an open call for grant applications to the Social Supermarket Fund in 24/25 as outlined in the report.**

**2.0 Recommendation**

**2.1 Members are asked to note the contents of the report and to grant approval to operate an open call for grant applications to the Social Supermarket Fund in 24/25 as outlined in the report.**

**3.0 Main Report**

**Overview**

**Background**

- 3.1** In September 23, Council approved the approach to allocate Social Supermarket funding for 23/24. During discussions, elected members expressed a desire that going forward, this funding programme should be administered through an open call. Officers in City & Neighbourhood Services have since engaged with the Central Grants Unit (CGU) in Place & Economy who have advised that an open call process for 24/25 can be facilitated.
- 3.2** For council to operate an open call for 24/25, the application period would run from early December 2023 until end of January 24 and applications would be open to any constituted group delivering eligible projects. CGU support would ensure that applications are administered within a recognised independent process that allows for separation of duties between project delivery and administration staff.
- 3.3** Members will be aware that Social Supermarket Funding is provided 100% by Department for Communities (DfC) through the Community Support Programme Letter of Offer. The availability of funds for 24/25 is dependent upon the allocation received from DfC.
- 3.4** The operation of an open call process requires a lead in period of approximately 4 months and in order to ensure readiness, council would need to operate the call in advance of confirmation of the level of funding in 24/25 from DfC. If an open call was not agreed until confirmation of funding levels was received, it would not allow for the practical delivery of activity. Members will note that in 23/24, the funding for social supermarkets was not confirmed by DfC until in July 23. Had an open call process been implemented only on confirmation of funding, support would not have been available to organisations until January 24.
- 3.5** DfC officials have advised that Social Supermarket funding is delivered through a ringfenced welfare reform mitigations budget which is agreed in principle until March 25 and that it is likely that the starting budgetary position would be the same as 23/24, ie; approximately £415,000 for Belfast City Council. In the unlikely event that no funding is made available from DfC, Council will be under no obligation to make awards to organisations who have applied.

- 3.6 It is suggested that the following parameters for an open call be applied;
- Eligible projects will be those that can demonstrate that they provide food/food support to individuals impacted by poverty and provide wraparound support through their own services and/or a referral network
  - The delivery time frame will be 1st April 2024 – 31st March 2025
  - Maximum level of award will be £50,000. (This is the maximum level of award available through the capacity grant, which is the largest Community Provision grant and is a reasonable limit given the likely level of Social Supermarket funding from DfC in 24/25 will be approximately £415,000.)
  - Allocation of funding to projects will be based on a quality score.
- 3.7 If the maximum award is agreed as £50,000, this is above the threshold for delegated authority and a full list of applications, scores and suggested allocations will have to be brought to members in March 24 for their consideration and approval.

**Support for new projects 23/24**

- 3.8 An element of 23/24 funding (10%) was directed towards the development of new projects. The closing date for receipt of these applications was 24th October 23. By this date, officers had received the following requests for support; Hanwood Trust, Upper Springfield Development Trust and People's Kitchen Belfast. Greater Shankill Community Council will take on the funding allocated to Greater Shankill Partnership who are unable to deliver the project this year.
- 3.9 Officers have reviewed the detail provided in these applications and are content that they meet the objectives of the programme and provide value for money. Members had agreed that these allocations would be approved under delegated authority and Letters of Offer will have been issued by the time of the Committee meeting.
- 3.10 At the SP&R meeting on 19th October, members recommended that £150,000 of Hardship Funding be made available to support social supermarkets. Officers will contact all organisations who have received an allocation for 23/24 and make a pro rata allocation of the additional funds, dependent on the organisations' ability to spend by 31st March 2024.

### **3.11 Financial and Resource Implications**

**All resources required to support the 23/24 approach are currently in place. No funding for 24/25 has yet been confirmed by the Department for Communities as the Social Supermarket Fund is 100% funded by DfC. However, DfC officials have indicated that the budget is likely to be in the region of the 23/24 budget of £414,000.**

### **3.12 Equality or Good Relations Implications/ Rural Needs Assessment**

**None identified at present. Equality Screening of the 24/25 grant application process will be completed.”**

The Committee granted approval to operate an open call for grant applications to the Social Supermarket Fund in 2024/25 as outlined in the report.

### **Belfast Boxing Strategy Update**

The Strategic Director drew the Members' attention to the contents of a report which provided an update on the implementation of the Belfast Boxing Strategy, for the period April to September 2023 (Quarters 1 and 2). The report noted that the Irish Athletic Boxing Association Ulster Branch (IABA) had advised that it anticipated that all the Key Performance Indicators (KPIs) would be achieved by the end of 2023/24.

The Committee was reminded that, pending the development of Council's Physical Activity and Sports Development Strategy, the Committee had agreed at its March 2023 meeting to extend the current strategy and related work programme from 1st April 2023 until 31st March 2024.

The Committee noted the progress to date of the Belfast Boxing Strategy annual work plan for 2023/24.

### **Stadia Community Benefits Initiative Update**

The Members were reminded that that the Stadia Community Benefits Initiative agreement was for a period of ten years with a financial commitment from the Council and IFA in place until the end of March 2026. Delivery was managed through monthly meetings of the Delivery Board, which reported quarterly to the Policy and Performance Board. In addition, financial and performance reports were presented to the Council and other Partner Boards.

The report noted that, in terms of performance, delivery to date in Quarter 1 and Quarter 2 of year 7 (financial year 2023/24) had continued. It further highlighted that a number of joint initiatives, including a schools coaching programme and a best practice conference were planned for Quarter 4.

The Action Plan for 2023/24 had been produced by the Partners and included a mixture of sports specific programmes with both National Governing Body specific coach education courses, along with some joint collaborative initiatives.

The Committee noted the progress of the Stadia Community Benefits Initiative for 2023/2024 and the update on the action plan.

### **Partner Agreements Update**

The Committee noted the quarterly progress report in relation to Partner Agreements at seven sites and that all Partners had been compliant on reporting matters and financial checks for April – September 2023.

The Strategic Director referred to a request to extend all existing agreements. He advised that, as the Committee was aware, the Council was currently developing a new policy regarding the management of assets within the community with a pilot being delivered across a number of sites. One of the sites included in the initial pilot was Ulidia Playing Fields and this site had been assessed using the pilot approach.

The Director continued that it was anticipated, following a review of the Community Asset Transfer (CAT) pilot process, the sites might also be made available for consideration under new management arrangements, therefore, to ensure continuity of service provision, it was intended that the existing Partner Agreements would continue until any new arrangements had been put in place.

The Members noted that the Council was also in the process of producing both a Physical Activity and Sports Development Strategy and a Playing Pitches and Outdoor Sports Facilities Strategy.

Following a query from a Member, the Strategy Director advised that a report on the CAT pilot process was due to be submitted to the Committee within the next few months.

The Committee noted the progress to date at the Partner Agreement sites.

### **Consultation on Private Tenancies Act 2022** **Section 8: (Smoke, Heat and Carbon Monoxide alarms)** **and Section 10: (Electrical Safety Standards)**

The Committee considered the undernoted report:

#### **“1.0 Purpose of Report/Summary of Main Issues**

- 1.1 To update members regarding the consultations on The Smoke, Heat and Carbon Monoxide Alarm Regulations (NI) and the Electrical Safety Standards Regulations (NI) as part of the new provisions contained in The Private Tenancies Act (NI) 2022.**

## **2.0 Recommendation**

**2.1 The members of the Committee are asked to note the new legislative powers to be enforced by Councils in relation to the private rented sector regarding:**

- **The Smoke, Heat and Carbon Monoxide Alarm Regulations (NI)**
- **The Electrical Safety Standards Regulations (NI)**

**Members are asked:**

- **To agree the Council's response to the consultation in respect of the above-mentioned regulations. (Appendix 6) and**
- **To agree the proposed levels for fixed penalty fines for the offences created under these new regulations as stated in this report.**

## **3.0 Main Report**

### **Key issues**

**3.1 Members were previously appraised at their January 2023 Committee of the new provisions contained in The Private Tenancies Act (NI) 2022 which received royal assent on the 27th April 2022 and the report provided the details of the elements of the new Order that come into effect on the 1st April 2023 for the following provisions:**

- **Tenancy Information Notice**
- **Receipts for cash payments**
- **Changes to Tenancy Deposits**
- **Increase in time for requirements relating to tenancy deposits**
- **Removal of the 6-month time barrier to prosecution of tenancy deposit offence**
- **Change in length of notice to quit**

**3.2 It was noted that there are still a number of provisions which require further consultation regarding new requirements to provide smoke, heat and carbon monoxide alarms and changes to electrical safety standards in private rented sector properties.**

**3.3 A 12-week stakeholder consultation was issued on 13 September 2023 with responses due by 6th December 2023 via the NICS**

Citizen Space platform in relation to The Smoke, Heat and Carbon Monoxide Alarm Regulations(NI).

[The Smoke, Heat and Carbon Monoxide Alarms for Private Tenancies Regulations \(Northern Ireland\) 202X Consultation - NI Direct - Citizen Space](#)

[and the Electrical Safety Standards Regulations \(NI\).](#)

[The Electrical Safety Standards for Private Tenancies Regulations \(Northern Ireland\) 202X Consultation - NI Direct - Citizen Space](#)

It is a targeted consultation focusing on engaging and obtaining the views of NI tenants, landlords, electricians, council enforcement officers, and all associated professional bodies/representatives on the draft Regulations and guidance.

Prior to seeking this approval to proceed to formal consultation with stakeholders there has been engagement in shaping of the regulations with the DfC expert advisory panel representing:

- Northern Ireland Fire and Rescue Service (NIFRS)
- Local Council Environmental Health Officers who will enforce the regulations
- DoF technical staff in respect of electrical and building regulation adherence
- Electrical Safety First – campaigning organisation for electrical safety measures

- 3.4 The consultations states that these regulations do not cover Houses in Multiple Occupancy (HMOs) and single lets properties, as these are covered by separate legislation/guidance. Single let arrangements is housing leased from private landlords and used by the Housing Executive to accommodate homeless people. Single-lets are often managed by large private companies, such as Homecare Independent Living. The company, rather than the landlord, will deal with the resident and the Housing Executive. Residents tend to stay longer in single-lets than in other types of temporary accommodation. The Council is not aware of any specific legislation/guidance in relation to single lets and would seek clarification from the Department in respect of this matter.

The consultation survey questions will be responded to using the information contained in Appendix 6.

- 3.5 Comments in respect of technical matters are also contained in Appendix 6. We have also taken the opportunity to provide some feedback on the regulations and guidance to ensure there is no conflict or confusion with regard to responsibilities and requirements for landlords. This feedback covers the linkage

with Building Regulations and the standards to be met in this regard when installing mains wired smoke and heat detectors. There is also some feedback on how guidance can be improved, for example by incorporating additional siting and spacing information for detectors and for product/component standards to be incorporated in the regulations and guidance.

- 3.6 The Act creates new offences for which the Council will have to powers to issue fixed penalty notices. The Regulations propose a maximum fixed penalty of £500 for the offences relating to the alarms and £1000 for the Electrical Safety standards.
- 3.7 The Committee should note that the Smoke, Heat and Carbon Monoxide Alarm Regulations are by negative resolution and can progress to be enacted after consultation but the Electrical Safety Standards Regulations will pause due to being draft Affirmative and will await the Assembly being reconvened to be progressed in that forum.

**The Smoke, Heat and Carbon Monoxide Alarm Regulations(NI)**

- 3.8 The requirements under the above new regulations are as follows:
- There will be a lead in time of 12 months for landlords to comply.
  - Landlords will ensure there is a smoke alarm in the room which is most frequently used by the occupants for general daytime living purposes (normally the living room/lounge, except where the room includes an open kitchen) The definition of a room includes an integral garage.
  - Landlords will be required to ensure there is a smoke alarm in every circulation space (hall, stairs, landing or corridor) on each storey
  - Landlords will be required to ensure there is a heat alarm in every kitchen
  - Landlords will be required to ensure there is a carbon monoxide alarm installed in any room or circulation space of the dwelling-house which contains a fixed combustion appliance
  - Where the proximity of an open fireplace would make a smoke alarm impracticable, a heat alarm may be fitted.
  - Smoke and heat alarms must be interlinked, excluding carbon monoxide alarms:
  - Installed alarms which may either be hard wired or battery sealed or a combination of both
  - Smoke and heat alarms must be installed and maintained in accordance with British Standards BS 5839-6(b)

- Carbon monoxide alarms which must be installed and maintained in accordance with British Standards BS 50292(c)
- Battery sealed alarms should be tamper-proof units with long life batteries.
- Where a dwelling-house let under a private tenancy consists of a part of a building, the landlord may be required to position appliances in a part or parts of the building not comprised in the tenancy.

3.9 Enforcement of these proposed regulations will be via the option of the fixed penalty process, with a maximum penalty of £500 (set by the Council) or a maximum level 4 fine (£2500) imposed by the courts upon conviction.

It is proposed that the fixed penalty level offence is set by the Council at £500

3.10 Electrical Safety Standards Regulations (NI)

The requirements under the above new regulations are as follows;

- There will be a lead in time of 12 months for landlords to comply.
- The Regulations require landlords to have the electrical installations in their properties inspected and tested by a qualified person at an interval of at least every 5 years.
- Supply a copy of this report to the existing tenant within 28 days of the inspection and test.
- Supply a copy of this report to a new tenant before they occupy the premises.
- Supply a copy of this report to any prospective tenant within 28 days of receiving a request for the report.
- Supply the appropriate district council with a copy of this report within 7 days of receiving a written request for a copy.
- Retain a copy of the report to give to the inspector and tester who will undertake the next inspection and test.
- Where the report shows that further investigative or remedial work is necessary, complete this work within 28 days or any shorter period if specified as necessary in the report.
- Supply written confirmation of the completion of the further investigative or remedial works from the electrician to the tenant (and the appropriate district council within 28 days of completion of the works if linked to previous council intervention

- District councils may, with the consent of the tenant, arrange to carry out remedial work in the following circumstances:
- If a landlord does not comply with a remedial notice.
- If the electrical safety inspection report indicates that urgent remedial action is required, and the landlord has not carried out the work within the period specified in the report.
- The district council can recover the costs incurred.

3.11 Enforcement of these proposed regulations will be via the option of the fixed penalty process, with a maximum penalty of £1000 (set by the Council) or a maximum level 5 fine (£5000) imposed by the courts upon conviction.

It is proposed that the fixed penalty level offence is set by the Council at £1000.

#### 4.0 Financial and Resource Implications

The new Regulations will provide Councils with additional enforcement powers to deal with issues in the private rented sector which will place resource demands on our existing resources. There is no financial support available from the Department for Communities (DfC) to assist Councils with these additional powers. The fixed penalty regime introduced for these offences may provide some income, but it will not cover the additional staffing and administrative resources required.

#### 5.0 Equality or Good Relations Implications/ Rural Needs Assessment

**None associated with this report.”**

The Members welcomed the Council’s response to the Department for Communities- Consultation on Private Tenancies Act 2022 Section 8: (Smoke, Heat and Carbon Monoxide alarms) and Section 10:( Electrical Safety Standards), which had considered the new legislative powers to be enforced by Councils in relation to the private rented sector in these areas.

A Member stated that, whilst she welcomed the proposed new measures, she had reservations that the new Regulations did not cover Houses in Multiple Occupancy (HMOs) and single lets properties, as these were covered by separate legislation/guidance, and she requested that the Council highlight that it was not aware of any specific legislation/guidance in relation to single lets and asked officers to seek clarification in separate correspondence to the Department in respect of this matter.

In addition, in the absence of any other legislative provision to address the provision of Smoke, Heat and Carbon Monoxide alarms, and to ensure electrical safety standards in single let properties, the Council noted that it would welcome a review of the Department’s position to ensure that tenants in single let properties were afforded the same degree of protection.

A Member highlighted that the current outdated Fitness Standard was not fit for purpose. This had previously been discussed at the January 2022 meeting of the People and Communities Committee, when it had considered the new provisions contained in The Private Tenancies Act (NI) 2022 and the Committee had agreed to write to the DfC at that time calling for it to be reviewed.

The Committee agreed:

- the Council's response to the consultation in respect of the above-mentioned regulations available [here](#), subject to the addition of a point highlighting that the Council was not aware of any specific equivalent legislation/guidance in relation to single lets and to seek clarification from the Department in respect of this matter in a separate letter of correspondence; and
- to also highlight to DfC the ongoing issues around the outdated Fitness Standard for private rentals and to call for a review of the legislation regarding the current fitness standards for tenants.

### **Physical Programme and Asset Management**

#### **Shankill Bullring - Naming of New Park**

The Strategic Director advised that the new public park in the Lower Shankill was located at an area formally known as "The Bullring". The park was funded by the Department for Communities through its Building Successful Communities programme and comprised of:

- a MUGA;
- a play area for 0-3 years and 3-6 years;
- exercise equipment;
- self-contained community garden, including a toilet facility; and
- allotments.

The new park had opened to the public on 29th September 2023. He reminded the Committee that, at its August meeting, it had agreed to consult on three options for the name of the new park. A full public consultation had been undertaken using the Council's Your Say webpage between 20th September and 1st November 2023. A total of 901 responses had been received, with the breakdown as follows:

- Angel Park: 347 in favour (38.5%);
- Lower Shankill Park: 416 in favour (46.2%); and
- Rock Roots Park: 138 in favour (15.3%)

The Committee approved the name, Lower Shankill Park, for the new park at the Shankill Bullring.

### **Naming of open space/playground at Moltke Street**

The Committee was reminded that, at its meeting in September 2022, it had considered a report in relation to the open space/playground at Moltke Street, this had referred to the renaming of an existing playground adjacent to this open space. The Members were advised that this report should have referred to the open space and not the playground.

By way of clarity, the Members were asked to note that the open space would be named the Ruby Murray Village Green and that the playground adjacent would remain known as the Nubia Street Playground.

The Strategic Director confirmed that the Chair of the local Neighbourhood Partnership and other community representatives had been consulted and no issues had been raised.

The Members were also asked to note that an event to mark the naming of the park would be taking place later in the month and that this would include the planting of a tree and the relocation of an artwork to the park.

The Committee noted that the open space would be named the Ruby Murray Village Green and that the playground adjacent would remain known as the Nubia Street Playground.

### **Operational Issues**

#### **Winter Preparedness Update**

The Committee considered the undernoted report:

##### **“1.0 Purpose of Report/Summary of Main Issues**

**1.1 The purpose of this report is to update Members on winter preparedness following a Notice of Motion (NOM) referred by Standards and Business Committee on 24/01/2023 requesting a Winter Preparedness Strategy to be presented by quarter 3 of this financial year. This report advises Members on measures taken by BCC and multiagency partners to support the people of Belfast over the winter period, specifically in terms of emergency planning and Age Friendly Belfast.**

##### **2.0 Recommendation**

**2.1 That the committee considers and notes the arrangements in place for winter preparedness.**

**2.2 Members agree to the recommendation to permit DFI Rivers Staff access to Council land to complete necessary onsite maintenance of infrastructure, subject to relevant access agreements.**

**3.0 Main Report**

**3.1 Emergency Planning overview**

Belfast City Council has an emergency plan in place to prepare for, respond to and recover from all kinds of emergencies including severe winter weather. In addition, the regional severe weather plan is a multiagency approach to planning for, responding to and recovering from severe weather. These plans enable partner agencies to co-ordinate their response to and recovery from any severe winter weather.

**3.2 Council Site maintenance of grills and culverts**

DFI Rivers Staff are required to maintain grills and culverts upon Council lands acting within their statutory maintenance responsibilities. To facilitate this ongoing maintenance, an access agreement between Council and DfI to facilitate access is proposed.

**3.3 Community Resilience Group**

There are a number of community resilience groups in Belfast who are supported by multi agency partners to be better prepared for adverse weather, particularly relating to flooding. These community resilience groups have recently been re-engaged with, updating residents contacts details. Re-engagement includes awareness raising within these communities on existing resources including sandbag containers and equipment to help assist during adverse weather.

**3.4 Sandbag containers have been audited and continue to be replenished by multiagency partners including NIW, DfI Roads and DfI Rivers in preparation for winter. The sandbag containers have combination locks to improve speed of access by BCC staff or community volunteers when required. Locations of the sandbag containers are published on the Council website. <https://www.belfastcity.gov.uk/Community/Community-Safety-and-Advice/Emergency-planning/Flooding-advice>**

**3.5 Snow clearance and salting**

DfI Roads continue their annual scheduled process of restocking grit boxes and also responding to requests through their online Public Interface Portal (PIP) - [Report an issue with ice or snow | nidirect](#). An agreement is in place between DfI Roads and Belfast City Council in which council resources can be used to treat predefined areas when prolonged severe icy conditions are forecast. This protocol is triggered when a prolonged cold period

is expected or experienced. The areas agreed include arterial routes into the city and streets in and around the city centre.

- 3.6 Members may recall a report agreed at People and Communities committee in February 2019 (Appendix 1) regarding the provision of salt for Members use in communities during prolonged severe winter weather. Small quantities of salt will be made available in council owned premises this winter, for Members' use in the community during prolonged, severe, high impact cold weather. Stocks of salt (25kg bags) will be made available at appropriate council community/leisure centres or other council sites. Higher elevations residential areas will be prioritised where icy conditions are more prevalent, and impacts are greater.
- 3.7 Information and Outreach
- Links are in place with Age Friendly Belfast's multiagency group and homeless support groups to raise awareness when weather warnings are issued.
- 3.8 The winter emergency information has been updated on our BCC website which also contains a link to the NI Direct page: <https://www.belfastcity.gov.uk/community/community-safety-and-advice/advice/emergency-advice#495-2> Corporate Communications also have specific winter advice pages, which can be highlighted on the website and via BCC social media channels as required.
- 3.9 Age Friendly Belfast
- Age Friendly Belfast hosts two seasonal planning meetings in May and November each year. Partners from community, voluntary and statutory organisations share their plans for the winter, raise any issues of concern and update contacts for communication of information in extreme weather. Some of the key projects to support older people over the winter are outlined below.
- 4.0 National Energy Action (NEA) co-ordinate the distribution of winter warmth packs provided by the Public Health Agency to local voluntary and community groups within Belfast. Individuals and organisations can make referrals for those at risk of living in fuel poverty. Contact National Energy Action on 028 9023009909 for further details. With continued high household energy costs remaining a concern, NEA continues to support vulnerable households via the Belfast Warm and Well project. See Appendix 2 for details and qualifying criteria.

- 4.1 **Community and voluntary groups are hosting walks and other activities with older people in Autumn/Winter 2023. The ongoing Age Friendly activities provide activities to help tackle loneliness and isolation. Check-in schemes such as Good Morning schemes and local phone befriending will continue to provide important support for older people in the winter period.**
- 4.2 **Age Friendly Belfast hosted a ‘Be Prepared’ drop in event on Tuesday 3rd October in 2 Royal Avenue, with a number of organisations offering advice on financial entitlements as well as ways to keep warm and well during the winter months.**
- 4.3 **The Affordable Warmth Scheme is now being delivered by the Northern Ireland Housing Executive and referrals can be made through the Executive.**
- 4.4 **Financial and Resource Implications**
- No financial or resource implications, being delivered within existing resources.**
- 4.5 **Equality or Good Relations Implications / Rural Needs Assessments**
- None.”**

A Member expressed concern at DfI’s current position not to grit footpaths and also around schools and asked that a letter be issued to the Department seeking an update on its proposed gritting programme for 2023/24 and asking it to extend its programme of works to include these areas.

A further Member highlighted that gritting did not take place around the area of Blythfield Park and Arellian Nursery School and officers agreed to investigate if this area could be added it to the Council’s programme of works and to update the Member accordingly.

During discussion, it was highlighted that on occasions salt and grit in the bins had gone hard and was therefore not useable and officers agreed to clarify if there was a system in place to monitor the usage of the bins and to establish whether the aggregate was fit for use.

A number of Members raised the availability of sandbags/salt and grit in their local areas and officers agreed to further investigate the provision in the greater falls areas, Dunville Park to be looked at as a possible location, Knocknagoney, Glen Darragh and the Cedar Grove areas and to update the Members accordingly.

The Committee noted the proposed arrangements for winter preparedness and:

- granted authority for DfI Rivers Staff to access to Council land to complete necessary onsite maintenance of infrastructure, subject to the relevant access agreements; and
- agreed to write to DfI seeking an update on its proposed gritting programme and to ask it to consider adding schools to its programme of works and to reconsider its current position not to grit footpaths.

### **Request for the use of a Park for 2024 event**

The Committee considered a request from Derriaghy District LOL No.11 seeking permission for the use of the Fullerton Park for the 12th July festivities. The purpose of the event was to celebrate the 334th Anniversary of the Battle of the Boyne with a parade, religious service and family fun day. There would be vendors attending the event to provide food and it was anticipated that a total of 3000 people would be in attendance.

The Committee granted authority to Derriaghy District LOL No.11 for the use of the Fullerton Park for the 12th July festivities and delegated authority to the Strategic Director of City Operations to ensure the following:

The Event Organisers:

- liaise with Council officers to ensure that all Health and Safety requirements are adhered to and an event management plan and risk assessment are produced that the Council is satisfied with; and
- work in partnership with Council staff, resolving any operational issues to the Council's satisfaction, including managing final booking confirmation dates and flexibility around 'set up' and 'take down' periods, and booking amendments.

The Committee noted that the above recommendations were taken as a pre-policy position, in advance of the Council agreeing a more structured framework and policy for events, which was currently being taken forward in conjunction with the Council's Commercial Team.

### **Proposal for Dual Language Street Signs**

The Committee agreed to the erection of a second street nameplate in Irish at Ligoniel Place, Mountainhill Road, Norfolk Parade, Ladybrook Grove, Greenan and Alliance Avenue.

### **Dual Language Street Sign Applications made by Developers**

The Committee considered the undernoted report:

#### **"1.0 Purpose of Report/Summary of Main Issues**

- 1.1 **At the meeting of the People and Communities committee on 12th September it was agreed that a report would be brought to committee regarding requests for dual language nameplates**

made by developers of new streets. This followed a proposal from Cllr O'Neill provided below:

- 1.2 *“At present, there is no policy regarding Bilingual Signage for New Developments in the city. Developers or Housing Associations might make an ad-hoc request to the committee; however, there is no overarching policy.*

*Therefore, as a matter of practice, this council will amend its policy on naming a new street and will allow Developers/Housing Associations to request Bilingual signage as a part of their application for a new street, with the final sign-off being with the People and Communities Committee.”*

2.0 **Recommendation**

- 2.1 Members are asked to consider the report and agree to the process for dual language street sign applications made by developers on new streets as outlined.

3.0 **Main Report**

3.1 **Key Issues**

The power for the Council to consider applications to erect a second street nameplate in a language other than English is contained in Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995.

- 3.2 The Dual Language Street Signs Policy, agreed in 2022, allows for an application for dual language nameplates in a new street to be made by a developer: -

*‘An application for the erection of a street sign in a language other than English may be made by an ‘Applicant’ which for purposes of this policy means: ... (c) a developer of a new street. Any application submitted by a developer with regard to a new street will be considered by the Council in accordance with Section 3(xi) of this policy.’*

- 3.3 Section 3(xi) of the policy states:

*“The Council will retain a residual discretion to decide to erect or not to erect a street sign in a language other than English in certain circumstances. This will be done on a case-by-case basis. It may be appropriate to depart from the procedures in this policy when there are clear reasons for doing so. This may include taking into account:*

- (a) the views of the Occupiers of the street;*
- (b) the results of the initial assessment for the application, including any identified potential adverse impacts on equality, good relations and rural needs;*
- (c) consideration of the local context of the application;*
- (d) any other Council policies or strategies related to the application; and*
- (e) all material considerations relating to the application.'*

**3.4** The policy does not set out in detail how the applications would be processed, but states that applications would be considered in the order received. With the significant number of applications received, this would mean that any application received now from a developer of a new street would unlikely be considered until well after the street was occupied. However, dealing with a dual language street sign request at the same time as a street naming application is being considered for a new street may be appropriate and may result in efficiencies in terms of process and cost savings.

**3.5** The legislation and policy state that the views of occupiers will be sought. Given there are no occupiers of the new street during development, no survey would be carried out. In the cases where a developer applies, the standard initial assessment would be carried out to assess if there are considered to be any potential adverse impacts on the grounds of equality or good relations.

**3.6** Proposed process to be followed:

- 1.** For the naming of the street in English, the standard procedure for requesting a street name would be followed, where the Building Control Service writes to the developer asking for the application to be submitted once the works on site have commenced.
- 2.** The developer will have the option of also applying for dual language nameplates as part of this process.
- 3.** The Building Control Service will process both requests together, including carrying out the initial assessment for the dual language application.
- 4.** Elected Members will get notification of these applications through the normal process.

5. The translation will be requested from QUB as part of the processing of the application.
6. A committee report would be drafted to include the appropriate information for both street naming and dual language applications and presented to P&C committee for consideration. Where possible, this would include any information on existing dual language street signage in the adjoining streets, and any other relevant information from the initial assessment carried out
7. Members would consider the report in line with Section 3(xi) of the policy including any potential issues in relation to equality or good relations.

### 3.7 Financial and Resource Implications

If applications for dual language street nameplates are approved at the time of street naming in English, the developer would be responsible for erecting the nameplates and would cover the cost.

### 3.8 Equality or Good Relations Implications/ Rural Needs Assessment

Applications for dual language nameplates made by developers would go through the standard initial assessment process to identify any potential adverse impact on the grounds of equality and good relations.”

The Committee adopted the recommendation at paragraph 2.0 of the report.

### Proposal for naming new streets and the continuation of an existing street

The Committee approved the following applications for the naming of new streets and the continuation of an existing street:

Proposed Name	Location	Applicant
Annalee Street	Off Alloa Street, BT14	Clanmil Housing Association
Hazel Way	Off Hazel Crescent, BT17	Toland House Properties

Proposed Continuation of Existing Street	Location	Applicant
Hazel Drive	Between Lagmore Avenue and Lagmore View, BT17	Toland House Properties

**Christmas/New Year Waste  
Collections - Verbal Update**

The Director of Resources and Fleet advised the Members that a comprehensive article on waste and recycling, including dates for Bank Holiday Bin Collections over the Christmas and New Year period had been included within in most recent edition of City Matters. She also advised that all Elected Members would be emailed in due course regarding the Christmas/New Year waste collection arrangements.

The Director also took the opportunity to remind the Members that a site visit had been organised to Blackstaff Recycling Centre and a paper/card reprocessing plant, Huhtamaki Ltd in Dollingstown on Wednesday, 29th November.

It was agreed to extend this invitation to all Elected Members to ensure cross Party representation.

Noted.

Chairperson